



Date: 28<sup>th</sup> February, 2011

Viet Nam

Dear Mr. Lam,

**Subject: Project 00040722, "Support to Socio-Economic Development Monitoring" Project  
2011 Annual Work Plan and Budget**

Please find enclosed, for your records, the duly signed Annual Work Plan & Budget of the above-mentioned project for the year 2011. This is initiated to accommodate agreed planned activities in the year 2011. These include:

- Planned budget of US\$ 49,780 for Output 1: "Revised/ Updated National Statistical Indicators for SEDP and MDG/VDG monitoring (2006-2010)";
- Planned budget of US\$ 98,750 for Output 2: "Revised/updated National Statistical Action Plan";
- Planned budget of US\$ 208,590 for Output 3: "Data Improved, Harmonized and Rationalized";
- Planned budget of US\$ 42,974 for Output 4: "Data Reporting, Communication, Use and Storage Mechanisms Developed and Improved";
- Planned budget of US\$ 168,008 for project management supports.

The total project planned budget for the year 2011 is US\$ 568,102 from UNDP TRAC.

The total Project budget remains unchanged.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Bahuet', is written over a white background.

Christophe Bahuet  
Deputy Country Director (P)

Mr. Nguyen Bich Lam,  
National Project Director of the SEDM Project, 00040722  
General Statistic Office, 02 Hoang Van Thu St., Ha Noi

cc (with attachment):

Dr. Ho Quang Minh, Director FERD, MPI, 02 Hoang Van Thu St., Ha Noi

2/28/2011



## UN Development Programme Vietnam - Hanoi

**Award ID:** 00040722  
**Award Title:** Support to Socio-Economic  
Development Monitoring  
**Start Year:** 2005  
**End Year:** 2011

**Implementing Partner**  
**(Executing Agency):** National Execution

**Responsible Party**  
**(Implementing Agent):** VIE-National Execution


**Revision Type:** General Revision 9

Budget (US\$) as of Last Revision on 18-February-2011		
Donor	Fund	Amount
UNDP	04000 TRAC (Lines 1.1.1 and 1.1.2)	568,102.00
<b>Total Budget ( 2011 and Beyond )</b>		<b>568,102.00</b>
<b>Total Expenditure ( 2010 and Prior )</b>		<b>2,640,356.34</b>
<b>Award Total</b>		<b>3,271,393.00</b>
<b>Unprogrammed/Unfunded</b>		<b>62,934.66</b>

**Brief Description:**

This is initiated to accommodate agreed planned activities in the year 2011. The total project planned budget for this year is US\$ 568,102 from UNDP TRAC. The total Project budget remains unchanged.

**Agreed by:** Christophe Bahuet, DCD(P)

 28/2/2011

**Agreed by:**

**Agreed by:**

**Agreed by:**

00040722 - Support to Socio-Economic Development Monitoring

**COST SHARING COMMITMENT and ACTUAL EXPENDITURE**

**1. Total Commitments**

UNDP	DFID	OPF	Total
\$1,210,994.43	\$815,400 (450,000 OPF)	\$538,605.57	\$2,565,000
\$300,000.00	\$0.00	\$406,393.00	\$706,393
Total Project Budget			\$3,271,393

**2. Expenditures**

Reporting Date: 5th August, 2010

	TOTAL	2005	2006	2007	2008	2009	2,010	2,011
	3,198,349	76,484	532,792	503,465	719,445	391,742	406,319	568,102
<u>UNDP</u>	1,295,863	0	263,547	457,756	193,315	275,725	105,520	568,102
Net amount	1,295,863	0	263,547	457,756	193,315	275,725	105,520	568,102
<u>DFID</u>	795,778	76,484	269,245	45,709	404,151	190	0	0
Net amount	777,175	72,850	256,452	43,532	404,151	190	0	0
GMS	18,604	3,634	12,793	2,177				
<u>OPF</u>	538,606	0	0	0	121,980	115,827	300,799	0
Net amount	0	0	0	0	121,980	115,827	279,743	0
GMS	0	0	0	0			21,056	0



## Annual Work Plan

Vietnam - Hanoi

Award Id: 00040722

Report Date: 2/25/2011

Award Title: Support to Socio-Economic Development Monitoring

Year: 2011

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr	Amount US\$	
00060736	Support to Socio-economic DEV	Assessment, VN statistical s			VIE-National Execution	04000	UNDP	71200	International Consultants	38,000.00
					VIE-National Execution	04000	UNDP	71300	Local Consultants	48,750.00
		C&I Improve			VIE-National Execution	04000	UNDP	75700	Training, Workshops and Confer	12,000.00
					VIE-National Execution	04000	UNDP	71300	Local Consultants	33,000.00
		datawarehouse			VIE-National Execution	04000	UNDP	75700	Training, Workshops and Confer	4,000.00
					VIE-National Execution	04000	UNDP	71300	Local Consultants	19,000.00
		End Term Review			VIE-National Execution	04000	UNDP	75700	Training, Workshops and Confer	1,000.00
					VIE-National Execution	04000	UNDP	72100	Contractual Services-Companies	11,830.00
					VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	1,804.00
					VIE-National Execution	04000	UNDP	75700	Training, Workshops and Confer	5,340.00
		Labor force survey			VIE-National Execution	04000	UNDP	71200	International Consultants	26,000.00
					VIE-National Execution	04000	UNDP	71300	Local Consultants	4,200.00
		Ministries' indicators			VIE-National Execution	04000	UNDP	75700	Training, Workshops and Confer	27,000.00
					VIE-National Execution	04000	UNDP	71300	Local Consultants	21,780.00
		NSIS standardized			VIE-National Execution	04000	UNDP	75700	Training, Workshops and Confer	8,000.00
					VIE-National Execution	04000	UNDP	71300	Local Consultants	50.00
		office equipment			VIE-National Execution	04000	UNDP	72100	Contractual Services-Companies	10,000.00
			VIE-National Execution	04000	UNDP	75700	Training, Workshops and Confer	5,950.00		
project personnel			VIE-National Execution	04000	UNDP	72200	Equipment and Furniture	1,300.00		
			VIE-National Execution	04000	UNDP	72500	Supplies	10,000.00		
			VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	2,000.00		
			VIE-National Execution	04000	UNDP	71100	ALD Employee Costs	60,000.00		
Revise Provincial SR			VIE-National Execution	04000	UNDP	71300	Local Consultants	11,000.00		
SNA Improve			VIE-National Execution	04000	UNDP	71400	Contractual Services - Individ	60,000.00		
			VIE-National Execution	04000	UNDP	71300	Local Consultants	2,000.00		
			VIE-National Execution	04000	UNDP	71200	International Consultants	29,000.00		
			VIE-National Execution	04000	UNDP	71300	Local Consultants	22,500.00		
SNA training			VIE-National Execution	04000	UNDP	75700	Training, Workshops and Confer	4,000.00		
			VIE-National Execution	04000	UNDP	71200	International Consultants	17,000.00		



**Annual Work Plan**

Vietnam - Hanoi

Award Id: 00040722

Report Date: 2/25/2011


Award Title: Support to Socio-Economic Development Monitoring

Year: 2011

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget			
			Start	End		Fund	Donor	Budget Descr	Amount US\$
		SNA training			VIE-National Execution	04000	UNDP	71300 Local Consultants	3,890.00
		sundries			VIE-National Execution	04000	UNDP	75700 Training, Workshops and Confer	38,000.00
					VIE-National Execution	04000	UNDP	71600 Travel	8,000.00
		survey			VIE-National Execution	04000	UNDP	72100 Contractual Services-Companies	2,208.00
		Vietinfo database			VIE-National Execution	04000	UNDP	74500 Miscellaneous Expenses	13,500.00
					VIE-National Execution	04000	UNDP	71300 Local Consultants	2,000.00
					VIE-National Execution	04000	UNDP	71300 Local Consultants	4,000.00
<b>TOTAL</b>									<b>568,102.00</b>
<b>GRAND TOTAL</b>									<b>568,102.00</b>

## Annual Work Plan 2011

Country: Viet Nam

<b>UNDAF Outcome(s):</b>	<b>(Outcome 1)</b> Economic growth is more equitable, inclusive and sustainable
<b>Expected CP/OP Outcome(s):</b>	<b>(Outcome 1)</b> Social and economic development policies, plans and laws support equitable and inclusive growth and conform to the values and goals of the Millennium Declaration and other relevant international agreements and conventions
<b>Expected CP/OP Output(s) and Results:</b>	<b>(Output 1.3)</b> Improved monitoring and evaluation of the progress in socioeconomic development, towards achieving VDGs/MDGs and meeting the commitments of Viet Nam under international agreements, with special attention to situation of poor ethnic people, children, and women. <b>(Results 1.3.1, 1.3.2, 1.3.3, 1.3.4, 1.3.5)</b>
<b>Implementing partner:</b>	
<b>Other Partners:</b>	MPI, MOH, MOET, MARD, MOLISA, MOF

**Brief Description**

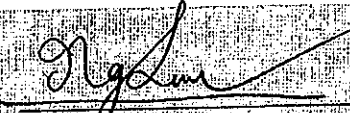

The overall aim of the project is to support strengthening of the national framework for monitoring the Socio-Economic Development Plans (SEDP), Viet Nam Development Goals (VDGs) and Millennium Development Goals (MDGs) through the improvement of the overall coordination of statistical activities undertaken in Viet Nam as well as national capacity for operationalisation of parts of the framework. Under the *United Nations Development Assistance Framework* outcome 1 "Economic growth is more equitable, inclusive and sustainable" and UNDP Strategic areas of support "Pro-poor development planning, poverty monitoring and MDG reporting", the project will directly contribute to the Country programme Document's output of "Needs-based and participatory framework for more effective monitoring of and advocacy on poverty reduction, VDGs and MDGs".

Specifically, the project will focus on achieving four outputs: i) revised/updated National Statistical Indicators necessary for SED planning and SEDP/VDGs/MDGs Monitoring; ii) revised/updated National Statistical Action Plan; iii) improved data quality and harmonised/rationalised data collection; iv) improved data reporting, communication, use and storage. These will be achieved through (i) building on the past/current work of the GOVN and donor-supported activities and (ii) adopting the 'programme approach' in providing technical assistance to the GOVN for the effective implementation of its own efforts. The project, nationally executed, will be operating at both national and provincial levels through active involvement of: i) the General Statistical Office (GSO); Ministries of Planning & Investment; Agriculture and Rural Development; Health; Education & Training; Labour, Invalids and Social Affairs and Finance and ii) three selected provinces.

In 2011, the project will focus on supporting to the development and implementation of the Viet Nam's Statistical Development Strategy (VSDS) including the development of the VSDS's action plans and M&E framework, the improvement of national account and labor statistics, the development of data warehouse, etc.

Programme Period:	2006-2011
Programme Component:	Poverty Reduction
Intervention (Project) Title:	Support to Socio-economic Development Monitoring
Budget Code:	OPF
Project ID:	00040722
Duration:	2005-2011 (extended from 2008 to 2010)
Management Arrangement:	NEX

Estimated annualized budget: 568,102 USD	
Allocated resources:	
• Government	0 USD
• Regular:	568,102 USD
• Other:	
One Plan Fund	

<b>Agreed by (Implementing Partner):</b>	 <hr/> Nguyen Bich Lam National Project Director, Vice General Director- GSO	Date:
<b>Agreed by UNDP:</b>	 <hr/> Christophe Bahuet Deputy Country Director	Date:

*Handwritten note:*  
 20 February 2011



United Nations Development Programme  
Viet Nam

Year: 2011  
Project Number: 00040722  
Project Title: Support to Socio-Economic Development Monitoring  
Implementing Partner: General Statistics Office

EXPECTED ONE PLAN 2 OUTPUTS, PROJECT OUTPUTS and indicators including annual targets	TIMEFRAME				Responsible parties	Activity ID	Source of Funds	PLANNED BUDGET			
	Q1	Q2	Q3	Q4				Budget Description	Amount	Cha Solut OIht	
<p><b>OP2 OUTCOME 1. National pro-poor policies and interventions that support more equitable and inclusive growth</b></p>											
<p><b>OP2 OUTPUT 1.3. Improved monitoring and evaluation of the progress in socio-economic development, towards achieving VDGs/MDGs and meeting the commitments of Viet Nam under international agree with special attention to situation of poor ethnic people, children, and women</b></p>											
<p><b>Activity Result 1.1. Sectoral statistical indicators and reporting systems revised, standardized and disseminated widely to users</b></p>											
<p><b>Action(s):</b></p>											
Revised/Updated National Statistical Indicators for SEDP and MDG/VDG monitoring (2006-2010)	X	X	X		MOET	MINIINDICA	TRAC	71300	1 national consultant (for 3 months)	3,630	This came from:
Indicators: Finalized statistical indicators and reporting systems at sectoral and provincial levels. Revised national survey programme									Consultative workshops	1,500	
Base line: NSIS issued by the Prime Minister in 2005 and 2010 National Survey programme 2008	X	X	X		MOH	MINIINDICA	TRAC	71300	1 national consultant (for 3 months)	3,630	This came from:
Targets: By quarter 3, 2011 the revised version of sectoral and provincial statistical indicators and reporting systems are finalized, standardized, and disseminated to leaders and statistical staff of related units/ministries									Consultative workshops	1,500	
By the end of 2011, the revised national survey programme is completed for the NSIS's data collection	X	X	X		MOF	MINIINDICA	TRAC	71300	1 national consultant (for 3 months)	3,630	This came from:
									Consultative workshops	1,500	
	X	X	X		MARD	MINIINDICA	TRAC	75700	1 national consultant (for 3 months)	3,630	This came from:
									Consultative workshops	1,500	
	X	X	X		MOLISA	MINIINDICA	TRAC	71300	1 national consultant (for 3 months)	7,260	
									Consultative workshops	2,000	
<p><b>Activity Result 1.2. Provincial statistical reporting systems revised based on the revised NSIS and Provincial Statistical Indicator System</b></p>											
<p><b>Action(s):</b></p>											



EXPECTED ONE PLAN PROJECT OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES (List all activities including M&E to be undertaken during the year towards stated CP outputs)				TIMEFRAME			Activity ID	Source of Funds	PLANNED BUDGET	
	Q1	Q2	Q3	Q4	Response parties	Budget Description	Amount			Chal Soliti Othe	
1.2.1. Support GSO to revise the provincial statistical reporting system.		x	x		GSO	PROINDICA	TRAC	71300	1 national consultant for 15 working days	2,000	
<b>Activity Result 1.3. National Statistical Survey Programme revised based on the revised NSIS</b>											
<b>Action(s):</b>											
1.3.1. Support GSO to revise the National Statistical Survey Programme		x	x		GSO	SURVEYPRO	TRAC	71300	1 national consultant for 15 working days	2,000	
<b>Activity Result 1.4. NSIS harmonized, standardized, and disseminated widely to users</b>											
<b>Action(s):</b>											
1.4.1. Organize a 1-day dissemination workshops to introduce new NSIS and provincial/district reporting systems to provincial statistical offices, ministries and data users (including international organizations)	x				GSO	NSISUPDATE	TRAC	71300	Facilitator (for two days)	50	This came from 2
1.4.2. Publications (books, CDs, GSO's website) on standardization of revised NSIS group A indicators	x				GSO	NSISUPDATE	TRAC	72100	Subcontracts, for printing, CDs and uploading in GSO's website	10,000	This has been put in January
<b>Sub total</b>										<b>49,780</b>	
<b>Project Output 2. Revised/updated National Statistical Action Plan</b>											
<b>Activity Result 2.1. Detailed Action Plan for implementation of VSIDS developed</b>											
<b>Action(s):</b>											
2.1.1. Develop detailed action plan for implementation of VSIDS (including consultative workshops)	x	x			GSO	VSDSTRA	TRAC	71200	1 international consultant (for 25 days)	25,000	The number of consultants
								71300	6 national consultants, each for 40 days	30,000	
								71300	Workshops	7,000	their days
<b>Activity Result 2.2. Monitoring and evaluation framework and guideline of VSIDS's implementation developed</b>											
<b>Action(s):</b>											
2.2.1. Design monitoring and evaluation framework and guidelines (including consultative workshops)	x	x			GSO	VSDSTRA	TRAC	71200	1 international consultant (for 10 days)	13,000	intern const
								71300	1 national consultant (for 20 days)	2,800	const
								75700	Workshops	5,000	const
<b>Activity Result 2.3. Documentation on development of VSIDS developed</b>											
<b>Action(s):</b>											
2.3.1. Prepare documentation on development of VSIDS			x		GSO	VSDSTRA	TRAC	71300	1 national consultant for 30 working days	3,750	

By quarter 3, 2011 the VSIDS detailed action plans and M&E framework are formulated for GSO's

EXPECTED ONE PLAN 2 OUTPUTS, PROJECT OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES (List all activities including M&E to be undertaken during the year towards stated CP outputs)	TIMEFRAME				Activity ID	Source of Funds	PLANNED BUDGET		Chal Soluti Othe
		Q1	Q2	Q3	Q4			Budget Description	Amount	
	2.3.2. Possible activities for VSDS development (to be identified)		x	x		VSDSTRA	TRAC	71300	National consultants	12,200
	<i>Sub total</i>									98,750
	<b>Activity Result 3.1. Capacity for utilizing the Labor Force Survey's results improved and the LFS results widely disseminated to users.</b>									
	<b>Action(s):</b>									
	3.1.1. A 5 day training course on LFS data analysis for about 40 participants (GSO, MOLISA, and PSOs)	x				LFSURVEY	TRAC	71200	1 international consultant for 15 days	9,750
								71300	1 national lecture assistant for 15 days	1,950
								74500	Training expenses	15,000
	3.1.2. Dissemination workshop of first 6 month LFS's results and report		x			LFSURVEY	TRAC	71300	2 resource persons, each for 5 days	300
								75700	Workshop	3,000
								71200	1 international consultant for 15 days	9,750
	3.1.3. A 5 day advanced training course on analysis of labor and employment data in linkage with macro economic issues for about 30 participants (GSO, and MOLISA)				x	LFSURVEY	TRAC	71300	1 national lecture assistant for 15 days	1,950
								74500	Training expenses	9,000
	3.1.4. Feasible study on development of a master sample for all household surveys within the national survey program		x			LFSURVEY	TRAC	71200	1 international consultant for 10 days	6,500
	<b>Activity Result 3.2. Capacity of staff at central, ministerial and local levels in producing and using national account statistics improved</b>									
	<b>Action(s):</b>									
	3.2.1. A 5-day Training course on knowledge of SNA 1993 and 2008 for GSO's and ministries' staff (about 30 participants)							71200	1 international consultant for 15 days	17,000
								71300	1 National lecture assistant for 15 days	1,950
								74500	Training expenses	9,000
	3.2.2 Two 5-day Training courses on knowledge of SNA 1993 and 2008 for PSO's staff (SNA Department staff will be lecturers of these training courses after they are trained in the training course 3.2.1 above). These two training courses will be conducted in two locations, one in the North and one in the South.				x	SNATRaining	TRAC	71300	1 national lecturer (10 days for preparation of lectures, 5 days for lecturing) and 1 national facilitator	1,940
								74500	Training expenses	29,000
	<b>Activity Result 3.3. Comprehensive quality assurance system/procedure to produce quality SNA statistics developed</b>									
	<b>Targets:</b>									
	- By quarter 2, 2011, 30-									